





# Imagine Plastic Surgery

## Registration Form

PATIENT LEGAL NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

**1. CONTACT INFORMATION:** *Your confidentiality is paramount to us. Please fill in the following for desired office-to-patient communication:*

Home Number: (\_\_\_\_\_)  do NOT call

Cell Number: (\_\_\_\_\_)  do NOT call  do NOT text

Email Address: \_\_\_\_\_  do NOT send appointments, treatment info, promotions, discounts

Home Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_  do NOT send mail

Emergency Number: (\_\_\_\_\_) Emergency Contact Name: \_\_\_\_\_ Relation: \_\_\_\_\_

**2. I AM INTERESTED IN:**

**Facial Rejuvenation**

- Brow Lift
- Eyelid Surgery
- Nasal Surgery
- Face Lift
- Chin Augmentation

**Body Contouring**

- Tummy Tuck
- Liposuction
- Arm Reduction

**Aesthetician Services**

- Establish skin care routine
- Peels
- Medical Customized Facial

**Breast**

- Augmentation
- Reduction
- Lift

**Non-Surgical**

- Hair removal
- Spider Vein Reduction
- Non surgical fat destruction

**Non Surgical Facial Rejuvenation**

- Peels/Facial Laser
- Antiaging treatments
- Skin Tightening
- Facial fillers: lips/cheeks/facial folds

**3. HOW DID YOU HEAR ABOUT THIS OFFICE?**

- Patient: \_\_\_\_\_
- Instagram
- Facebook
- American Society of Plastic Surgeons
- Internet search
- www.RealSelf.com
- Seminar
- Physician Referral
- Other: \_\_\_\_\_

**4. NOTICE OF PRIVACY PRACTICES ACKNOWLEDGEMENT**

I understand that under the Health Insurance Portability & Accountability Act of 1996 (HIPAA), I have certain rights to privacy regarding my protected health information. I understand that this information can and will be used to: •Conduct, plan, and direct my treatment and follow-up among the multiple healthcare providers who may be involved in that treatment directly and indirectly.

Obtain payment from third-party payers.

Conduct normal healthcare operations such as quality assessments and physician certifications.

I acknowledge that I have received your Notice of Privacy Practices (attached) containing a more complete description of the uses and disclosure of my health information. I understand that this organization has the right to change its Notice of Privacy Practices from time to time and that I may contact this organization at any time to obtain a copy of the Notice of Privacy Practices. I understand that I may request in writing that you restrict how my private information is used or disclosed to carry out treatments, payments, or health care operations. I also understand you are not required to agree to my requested restrictions, but if you do agree then you are bound to abide by such restrictions.

**NOTICE TO CONSUMERS** Medical doctors are licensed and regulated by the Medical Board of California.

1-800-633-2322 [www.mbc.ca.gov](http://www.mbc.ca.gov)

*I have read and understand the above and Registration Page 2 "Notice of Privacy Practices" and been given opportunity to ask questions. I give permission to be contacted based on the information I have provided above in Section 1.*

5. Patient Signature: x \_\_\_\_\_ Date: \_\_\_\_\_

<i>Imagine Plastic Surgery</i>	Patient Name: DOB: MRN Date of Service
--------------------------------	---



NOTICE OF PRIVACY PRACTICES (MEDICAL) - (page 2 of registration)

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

**The Health Insurance Portability & Accountability Act of 1996 ("HIPAA")** is a federal program that requires that all medical records and other individually identifiable health information used or disclosed by us in any form, whether electronically, on paper, or orally, are kept properly confidential. This Act gives you, the patient, significant new rights to understand and control how your health information is used. "HIPAA" provides penalties for covered entities that misuses personal health information.

As required by "HIPAA", we have prepared this explanation of how we are required to maintain the privacy of your health information and how we may use and disclose your health information.

We may use and disclose your medical records only for each of the following purposes: treatment, payment and health care operations.

- Treatment** means providing, coordinating, or managing health care and related services by one or more health care providers. An example of this would include a physical examination.
- Payment** means such activities as obtaining reimbursement for services, confirming coverage, billing or collection activities, and utilization review. An example of this would be sending a bill for your visit to your insurance company for payment.
- Health care operations** include the business aspects of running our practice, such as conducting quality assessment and improvement activities, auditing functions, cost-management analysis, and customer service. An example would be an internal quality assessment review.

We may also create and distribute de-identified health information by removing all references to individually identifiable information.

We may contact you to provide appointment reminders or information about treatment alternatives or other health-related benefits and services that may be of interest to you.

Any other uses and disclosures will be made only with your written authorization. You may revoke such authorization in writing and we are required to honor and abide by that written request, except to the extent that we have already taken actions relying on your authorization.

You have the following rights with respect to your protected health information, which you can exercise by presenting a written request to the Privacy Officer:

- The right to request restrictions on certain uses and disclosures of protected health information, including those related to disclosures to family members, other relatives, close personal friends, or any other person identified by you. We are, however, not required to agree to requested restriction. If we do agree to a restriction, we must abide by it unless you agree in writing to remove it.
- The right to reasonable requests to receive confidential communications of protected health information from us by alternative means or at alternative locations.
- The right to inspect and copy your protected health information.
- The right to amend your protected health information.
- The right to receive an accounting of disclosures of protected health information.
- The right to obtain a paper copy of this notice from us upon request

Patient Signature: x Date: \_\_\_\_\_  
MD/PA/RN/MA Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<i>Imagine Plastic Surgery</i>	Patient Name: DOB: MRN Date of Service
--------------------------------	---